



**Minutes of the Special Meeting of the Board of Directors  
February 17, 2022**

The Special Meeting of the Eagle County Health Service District occurred on February 17, 2022 at 7:30 a.m. at 1055 Edwards Village Blvd., Edwards, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado.

**The following Directors were present and acting:**

**Attending Virtually:**

Jeff Babb  
Dr. John "Chip" Woodland  
Mark Bergman  
Janet Bartnik  
Dan Smith

**Eagle County Health Service District Staff in Attendance Virtually:**

Jim Bradford, CEO/COO  
Will Dunn, Senior Manager Clinical Services  
Michelle Gennett, Human Resources Manager  
Katie Coakley, Communications, Marketing and PIO Specialist  
Sarah Braucht, Office Coordinator  
David Miller, Community Paramedic  
Scott Homlar, Paramedic Supervisor  
Becky Cohen, Paramedic

**Call to Order** The Regular Meeting of the Board of Directors of Eagle County Health Service District was called to order by Director Babb on February 17, 2022 at 7:32 a.m.; a quorum was present.

**Ratify the selection of ECPS Staff appointees to the CEO Search Committee**

Mr. Smith made a motion to ratify the Eagle County Paramedic Services staff appointees to the CEO Search Committee to include Will Dunn, Katie Coakley, Jim Bradford, Becky Cohen, Scott Homlar, and Michelle Gennett. Ms. Bartnik seconded the motion. Motion passed unanimously.

**Nomination of Two Board Members to the CEO Search Committee**

Mr. Woodland made a motion to nominate Janet Bartnik and Mark Bergman to the CEO Search Committee. Mr. Smith seconded the motion. Motion passed unanimously.

Mr. Babb has spent a lot of time over the last week with legal counsel to make sure the Board is following all the rules of open meetings. He has worked on a timeline with the District's CEO search firm, SGR, and we are about a week behind schedule. The committee reviewed the applicant pool last week. The next steps are as follows:

- Committee will be finalizing 12 applicants today to continue in the process.
- SGR will send the top 12 candidates a questionnaire to complete and arrange online interviews.
- SGR will notify the top 12 candidates that all conversations regarding candidacy will be conducted in an open meeting setting from this point forward.
- The staff committee and full Board will meet to review the questionnaires and online interviews.
- The staff committee and full Board will narrow the field to 3-5 finalists, and then conduct in-person or online interviews.
- Final recommendations made.
- Full Board makes the final decision.

Mr. Smith asked if other board members not appointed to the committee can view the meeting but not participate. Mr. Babb responded that to keep things clean, only two Board members can be in a meeting at a time without calling a special Board meeting. Mr. Woodland suggested watching the recorded meeting afterwards. Mr. Bradford will work on a meeting schedule moving forward.

**Adjournment –**

There being no further business to come before the Board, Mr. Smith made a motion to adjourn the meeting. Mr. Woodland seconded the motion. Motion passed unanimously.

RESOLVED to adjourn the Special Meeting of February 17, 2022 at 7:42am.

Respectfully submitted,  
Secretary for the Meeting  
Sarah Braucht

Approved: Board of Directors

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