
RECORD OF PROCEEDINGS

Minutes of the Regular Meeting
August 20, 2020

The Regular Meeting of the Eagle County Health Service District occurred on August 20, 2020 at 8:00 a.m.; at 1055 Edwards Village Blvd., Edwards, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado.

The following Directors were present and acting:

Attendance:

Jeff Babb
Mark Bergman
Dan Smith
Dr. John Woodland
Janet Bartnik

Also in attendance:

ECHSD Staff:
Chris Montera, CEO
Amy Gnojek, CFO
Jennifer Cooley Follett, Administrative Assistant
Kate Byers-Contracted Interim HR

Attending remotely:

ECHSD Staff:
Jim Bradford, COO
Will Dunn, Clinical Manager
Kevin Creek, Community Paramedic Supervisor
Katie Coakley, PIO & Communications
Marc Burdick, Quality & Compliance Manager
Graham Kane, Safety Specialist
Chris Marsh, Vehicle Maintenance Coordinator
Scott Harmsen, Paramedic Supervisor
Elaine Turnbull, Billing Specialist
Brenda Hazard, Community Paramedic
Missy Lambertus, Community Paramedic
David Miller, Community Paramedic
Diana Bonilla, Community Behavioral Health Navigator

Public:
None

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Call to Order

The Regular Meeting of the Board of Directors of Eagle County Health Service District was called to order by Director Babb on August 20, 2020 at 08:01 a.m. noting a quorum was present.

Consent Agenda

Motion made by Mr. Bergman to approve the July 16, 2020 Board Meeting Minutes and August 7, 2020 Special Board Meeting Minutes as presented. Second by Dr. Woodland. Motion passed unanimously.

RESOLVED to approve the July 16, 2020 Board Meeting Minutes and August 7, 2020 Special Board Meeting Minutes as presented.

Dr. Woodland would like to see more detail on employee reimbursements. Ms. Gnojek will provide more detail for expenditures beginning next month.

Motion made by Mr. Smith to approve the July Monthly Expenditures as presented. Second by Ms. Bartnik. Motion passed unanimously.

RESOLVED to approve the July Monthly Expenditures as presented.

OLD BUSINESS:

COVID Update:

The county has seen a drastic decrease in the number of positive COVID cases. There is still very little information about when, and how readily, vaccines will be available. When vaccinations for first responders are available the District and Vail Mountain Rescue will be able to obtain them. Mr. Burdick will advocate for members of the Salvation Army team to be able to obtain first responder vaccines if there is a surplus. The District plans to assist the County with mass distribution of the vaccine to the public when it is available.

ET3 Update (Contracting with Anthem and Medicaid):

Mr. Montera has been working steadily over the last few months on the Emergency Triage, Treat and Transport Model (ET3). He has been leading the Colorado consortium, consisting of the 16 entities in Colorado that were accepted to the program and leaders from the state Medicaid office. The group has been working on vetting telehealth groups, best practices, and protocols. Vail Health Hospital (VHH) will not participate in the telehealth and Treatment in Place (TIP) portion of the ET3 Model to start. They may look at joining that part of the model after the first year. Mr. Montera hopes to contract with the ET3 telehealth group for TIP procedures and billing. Mr. Montera will ensure the ET3 Model is up and running before his

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contract with the District terminates. Mr. Bradford, Ms. Gnojek and Mr. Dunn are taking over for Mr. Montera on ET3. Although Medicare insists that transports are made with an ambulance, alternate payors will allow transports without an ambulance. Mr. Bradford is formulating how that process will work.

Mr. Montera has been working on a contract with Anthem to obtain reimbursement for Community Paramedic (CP) and ET3 calls. There is a contract in place with Medicaid in which they will pay for transports to Alternative Destinations. Medicaid will also begin paying for telehealth visits as soon as a contract for that is in place.

NEW BUSINESS:

Transition Update:

Ms. Gnojek, Mr. Montera and Mr. Bradford have a list of transition items that they are working on. They have been meeting often to discuss vital information and handing off of duties. This week they are developing contracts for each new position. Ms. Gnojek has produced a new organization chart. She is waiting for Mr. Bradford to review it. Ms. Coakley wrote a release that was featured in the Vail Daily yesterday, about the resignation of Mr. Montera and the ensuing transition. Mr. Montera is planning on attending the County Board of Commissioners Meeting on Tuesday September 1st, 2020 to talk about the transition.

Introduce new Contractor for HR-Kate Byers:

Ms. Blackford is no longer with the District, as of August 13th, 2020. The District hired Ms. Byers as the interim Human Resource (HR) person to help fill the gap. Most recently she was with Home Advisor as their HR Manager. She will be assisting with the hiring of a few positions including a new HR Manager, EMTs and Paramedics. She will also be attending to the day to day HR issues and working on the Handbook.

UPDATES:

Chief Executive Officer Report –

As this is Mr. Montera's last board meeting as Chief Executive Officer (CEO), he challenged the Board of Directors to do what they have already been doing: which is to care about the community and the staff and do what is in the best interest of both. The District has a great team in place to succeed going forward.

Chief Financial Officer Report –

The District posted a \$260,000 surplus last month which is more than double what was budgeted for. Net Revenues are stronger than projected. Transport and transfer numbers were strong in July and that trend is continuing in August. The transition to the new billing company has gone well. There were a few issues managing cash flows in the beginning. They

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were very responsive and have been working on the issues. From a compliance standpoint they have been very responsive, as well.

The District is continuing to cut spending and save money when possible. There was a variance in Benefits due to a prepayment that was made early. The variance in Contracted and other Services was due to a payment to the Hope Center and will phase out over time. Salaries and Wages are higher than anticipated due to overtime and paying the 3rd navigator position which is not budgeted for. The District will be reimbursed for those wages later this year. No additional Capital Expenditures have been approved besides what was budgeted for.

The District's cash flow is strong at the moment and will give us a buffer as slower times approach. Ms. Gnojek is looking at more sustainable benefit options for next year. Budget season is approaching.

Chief Operations Officer Report-

Transfers in August have been consistent with 2 per day on average. On the Operations Report total call volume is equal to the number of the Community Paramedic (CP) calls plus the net 911 calls (the total of all transfers, transports and helipads). There have been 10 CP crisis calls to date in August.

Outreach - The Outreach report was included in the packet for review.

Clinical - The Clinical report was included in the packet for review.

Quality and Compliance –

The Quality and Compliance report was presented at the Board Meeting for review.

Communications-The Communications report was included in the packet for review.

EXECUTIVE SESSION-

The Board adjourned for Executive Session to discuss 24-6-402(4)(f), C.R.S., Personnel matters, identifying the person or position to be discussed. Discussion of contracts for Mr. Montera, Ms. Gnojek and Mr. Bradford.

The Board reconvened at 10:14 a.m.

Motion made by Ms. Bartnik to contract with Mr. Montera for Executive Contract as presented. Second by Mr. Bergman. Motion passed unanimously.

RESOLVED to approve the Executive Contract with Mr. Montera as presented.

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Motion made by Mr. Bergman to approve the contract for Mr. Bradford to transition to the interim CEO/COO position with a monthly car allowance of \$500.00. Second by Ms. Bartnik. Motion passed unanimously.

RESOLVED to approve the contract for Mr. Bradford as presented.

Motion made by Mr. Bergman to approve the contract for Ms. Gnojek to transition to the interim CEO/CFO position with a monthly car allowance of \$500.00. Second by Ms. Bartnik. Motion passed unanimously.

RESOLVED to approve the contract for Ms. Gnojek as presented.

Adjournment –

There being no further business to come before the Board, by motion duly made and seconded it was unanimously

RESOLVED to adjourn the Regular Meeting of August 20, 2020.

Respectfully submitted,

Secretary for the Meeting

Jennifer Cooley Follett

Approved: Board of Directors








