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## RECORD OF PROCEEDINGS

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### Minutes of the Special Meeting March 11, 2020

The Special Meeting of the Eagle County Health Service District occurred on March 11, 2020, at 10:32 a.m.; at 1055 Edwards Village Blvd., Edwards, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado.

#### **The following Directors were present and acting:**

##### **Attendance:**

Jeff Babb-remote  
Jeff Kingston  
Dan Smith  
Dr. John Woodland-remote  
Janet Bartnik-remote

##### **Also in attendance:**

ECHSD Staff:  
Chris Montera, CEO  
Pete Brandes, COO  
Jim Bradford, Operations Manager  
Veronica Ross, Finance Specialist  
Amy Gnojek, CFO-remote  
Marc Burdick, Quality & Compliance Manager  
Jennifer Cooley Follett, Administrative Assistant, Board Meeting Secretary

##### **Public:**

None

#### **Call to Order**

The Special Meeting of the Board of Directors of Eagle County Health Service District was called to order by Mr. Kingston (Director Babb was running late) on March 11, 2020 at 10:32 a.m. noting a quorum was present.

#### **CORONAVIRUS DISCUSSION:**

Currently there are 3 cases in the county and all are related to international travel. There are 60 tests awaiting results at the Colorado State Lab. Samples are being tested for Strep and the Flu, as well as, Coronavirus. A Community Paramedic performed the first swab at a patient's home recently. It is likely we will see community spread at some point. Public Health is asking us to monitor patients at home when possible. To implement this process, the District signed a contract with Hippo Health. The cost will be \$1000/month.

The Incident Command System is in place. Marc will do a briefing every 48 hours. The Incident Command will have a meeting at 0715 every morning.

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The Incident Command Staff is as follows:  
Incident Command Chief- Chris Montera  
Operations Chief- Pete Brandes  
Planning Chief- Marc Burdick  
Logistics Chief- Jim Bradford  
Finance/Admin Chief-Amy Gnojek  
Clinical/Air Operations-Will Dunn  
Community Paramedics-Kevin Creek  
Safety Officer-Graham Kane  
Chris Marsh-Resource Unit Leader  
Katie Coakley-Public Information Officer  
Scott Lindquist-Information Technology

### **BUDGET AMENDMENT:**

To cover operational expenses related to COVID, the District is seeking approval from the Board to transfer \$250,000 from the reserves. The District will be applying for grants from the State and Federal Governments to reimburse us for expenses related to COVID. Moving forward Ms. Gnojek and the Finance team will track all expenses related to COVID.

### **Questions/Discussion:**

A PPE order from the state is arriving today. The District may need to supplement the order from the state as the current level of PPE is inadequate.

Ms. Gnojek reported that the District will be able to bill Vail health for lab testing and in turn, Vail Health may be able to bill insurance. The Vail Health Foundation will be releasing funds to help cover patients that are uninsured. Most insurances are waiving co-pay and deductibles for COVID related health costs incurred by patients.

Mr. Montera reported that Eagle County Schools are not closing yet, but the possibility remains high.

Mr. Burdick inquired if the Community Behavioral Health navigators could be used to translate to Spanish speaking community members concerning COVID. Plans are being worked on for them to assist with this. Both Navigators have been FIT tested.

Mr. Montera inquired how reservations with Vail Resorts are looking at this time. Director Babb reported that large groups have been cancelling, but only a small sector of public reservations have cancelled.

Ms. Bartnik inquired if an Emergency Declaration allows authority to purchase items more quickly. Mr. Montera replied that it does. Ms. Gnojek further explained that it is a budget

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amendment of sorts with funds held aside for a specific purpose. The funds are tracked and expensed through that fund. Mr. Montera estimates that between \$5,000-\$6,000 has been spent on COVID related expenses already, not including any man hours spent on the project.

Mr. Smith inquired about the possible duration of the COVID outbreak. Mr. Montera stated that reports are showing that cases should peak by mid-April and hopefully almost non-existent by June. COVID will likely make a resurgence in September/October, but it will be more normalized by then. Mr. Burdick explained that the number of cases is growing exponentially right now. At this time, guidelines to be released from quarantine are a patient must be symptom free and have 2 negative tests 24 hours apart.

Mr. Montera has reached out to Fire and Police Departments to start planning for a scenario in which we may need their assistance due to an overwhelming number of COVID cases.

After a short discussion, it was decided to cancel the regularly scheduled Board Meeting on March 19<sup>th</sup>, 2020 and convene a Special Board Meeting if necessary.

Motion made by Mr. Smith to approve an Emergency Declaration and a \$250,000 transfer from the District's reserves. Mr. Montera will sign the Emergency Declaration after Mr. Collins, the District's attorney, completes it. Second by Dr. Woodland. Motion passed unanimously.

RESOLVED to approve the District's Emergency Declaration and Budget Amendment as presented.

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**Adjournment –**

There being no further business to come before the Board, by motion duly made and seconded it was unanimously,

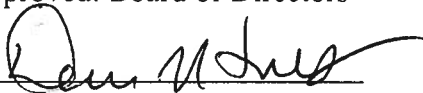
RESOLVED to adjourn the Special Meeting of March 11, 2020.

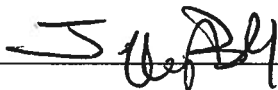
Respectfully submitted,

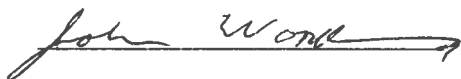
Secretary for the Meeting

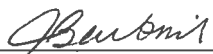
Jennifer Cooley Follett

Approved: Board of Directors

  
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