



**Minutes of the Regular Meeting of the Board of Directors  
March 17, 2022**

The Regular Meeting of the Eagle County Health Service District occurred on March 17, 2022 at 3:00pm; at 1055 Edwards Village Blvd., Edwards, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado.

**The following Directors were present and acting:**

**Attending In Person:**

Jeff Babb  
Dr. John "Chip" Woodland  
Mark Bergman  
Janet Bartnik  
Dan Smith

**Eagle County Health Service District Staff in Attendance In-Person:**

Amy Gnojek, CEO/CFO  
Jim Bradford, CEO/COO  
Steve Vardaman, Operations Manager  
Veronica Ross, Finance Manager  
Katie Coakley, PIO/Communications Specialist  
Michelle Gennett, Human Resources Manager  
Dana Query, IT Systems Administrator  
Scott Harmsen, Paramedic Supervisor  
Sarah Braucht, Office Coordinator

**Eagle County Health Service District Staff in Attendance Virtually:**

Ryan Bush, Operations Specialist  
Will Dunn, Clinical Manager  
Graham Kane, Clinical Specialist  
Alice Harvey, Community Health Manager  
John Farris, Community Paramedic  
Chris Marsh, Paramedic  
Jennifer Cooley Follett, Accounting Clerk

**Public in Attendance In-Person:**

Jack Eck

**Public in Attendance Virtually:**

Kathryn Winn of Collins, Cole, Flynn, Winn & Ulmer  
Carl Luppens  
Lynn Blake  
Benjamin Swig

**CALL TO ORDER**

The Regular Meeting of the Board of Directors of Eagle County Health Service District was called to order by Director Babb on March 17, 2022 at 3:00pm noting a quorum was present.

**WELCOME PUBLIC**

The Board welcomed the public members in attendance, most of whom are candidates for the upcoming Board election.

**PUBLIC COMMENT**

Jack Eck commented that he is impressed at the sophistication of the District.

**CONSIDERATION OF CHANGES TO THE AGENDA**

Item #7C was added to discuss a date change for the April Board meeting, item #7D was added to discuss a special Board meeting next week for conversation with the District's attorney, and executive session items #10A and #10C were removed from the agenda.

**GRATITUDE & POSITIVE PATIENT EXPERIENCE**

Mr. Bradford read an email from Jason Gerber of Vail Health in appreciation of Mr. Dunn's professional interaction. Mr. Babb thanked the CEO search committee for all their hard work. Mr. Vardaman told the Board about a tricky skier transport by Jennie Thorne who maneuvered the ambulance on an icy slope and managed not to hit anything. Due to the delay in getting the patient to the hospital, the District decided to write off the patient's bill balance. The patient raved about his positive care from District employees. Ms. Gnojek noted the District's spotlight section in the Colorado Special District risk review magazine as EMS agency of the year.

**CONSENT AGENDA:**

A motion was made by Mr. Bergman to approve the Consent Agenda. Mr. Woodland seconded the motion. Motion passed unanimously.

RESOLVED to approve the February 24, 2022 Board Meeting Minutes, March 11, 2022 Special Board Meeting Minutes, and February Monthly Expenditures.

**BOARD BUSINESS ITEMS:**

**Strategic Plan Update -**

Ms. Gnojek and Mr. Bradford will be meeting with consultant Karah Maloley to start the strategic planning process. The strategic plan committee will start on the first few steps of the process and bring in the new CEO once they come on board.

**CEO Search Update -**

Ms. Gennett noted that the CEO candidate pool has been whittled down to three finalists: Shannon Gollnick, Brandon Daruna, and James (Jim) Winham. A CEO finalist meet and greet will take place on Thursday, March 31st at 6:00pm at the Edwards station classroom. Then on the morning of Friday, April 1st, the finalists will be interviewed by three panels: Board, staff, and stakeholders. The panels will then convene on Friday afternoon to discuss the interviews and make a final recommendation to the Board for a candidate for the CEO position. Ms. Gennett has been in contact with Kathryn Winn, the District's attorney, about meeting posting requirements.

**April Board Meeting -**

The regularly scheduled Board meeting on April 21st falls during Eagle County School's spring break. Many of the staff members will be gone on vacation and a few others will be at the ESO conference. There will only be a few administrative staff members available for the Board meeting. Mr. Smith will be gone the following week and Ms. Bartnik has a conflict the week before. Mr. Woodland and Mr. Bergman do not have any conflicts during the weeks in question. Mr. Babb will be gone on vacation April 3rd to 18th. The Board decided to keep the meeting on April 21st and once they receive the Board meeting packet on Friday April 15th, they will make a decision if a meeting needs to be held.

Mr. Smith proposed moving the time for the May 19th Board meeting from 3:00pm to 8:00am due to a flight out that evening. Mr. Babb made a motion to move the time of the May 19th Board meeting from 3:00pm to 8:00am, Mr. Smith seconded the motion. Motion passed unanimously.

RESOLVED to move the time of the May 19th Board meeting from 3:00pm to 8:00am.

**Special Board Meeting -**

The Board would like to meet next week for a conversation with the District's attorney. The Board agreed on a special meeting on Tuesday March 22, 2022 at 1:00pm with District attorney, Kathryn Winn.

**ACTION ITEMS:**

**County Health Pool Representative-**

Ms. Bartnik made a motion to designate Michelle Gennett as the District's official representative to all the County Health Pool Members' meetings. Alternate representatives are Veronica Ross and Jennifer Cooley Follett. Mr. Smith seconded the motion. Motion passed unanimously.

RESOLVED to designate Michelle Gennett as the District's official representative to all the County Health Pool Members' meetings. Alternate representatives are Veronica Ross and Jennifer Cooley Follett.

**UPDATES:**

**Financial Statement Review & Update –**

Ms. Gnojek noted that fuel, supplies, equipment, and utilities will probably exceed budgeted amounts this year due to rising supply costs. Ms. Ross asked if the Board was interested in

using a third party claims billing company, however the Board was not very interested in the proposal.

**Executive/Operations Report –**

Mr. Bradford noted that the CAAS virtual site review is taking place on Monday March 21st and Tuesday March 22nd. The staff team met on Monday for a preliminary plan to fix the Vail floor drain situation. Staff has been very busy with calls so far in March.

**Executive/Admin Report –**

Ms. Gnojek reviewed what is happening with the administrative team:

- The EMSAC Advocacy Committee is celebrating the state changing the Medicare reimbursement benchmark rate from 40 to 80% and she is hopeful that insurance companies follow suit.
- The state office is solidifying the District being the fiscal agent for the Colorado Cares program for the time being and providing a little more administrative support.
- Ms. Gnojek and Mr. Dunn attended the PWW (Page Wolfberg & Wirth, EMS attorneys and consultants) conference last week. Ms. Gnojek is now certified as the District's Compliance Officer and it makes sense to have this function aligned with the CFO position.
- Meetings with Eagle Valley Behavioral Health are taking place this week and the District seems to have a better seat at the table in regards to mental health assistance in the county.
- Ms. Gnojek and Mr. Bradford are meeting with Will Cook, CEO at Vail Health, on Friday, April 1st to discuss community health, the community paramedic program, and funding.
- Ms. Gnojek connected with the District's billing company's CEO and they are trying to patch up the rough relationship before changing billing companies. Company staff will be coming out for a site visit in late May.

**Staff Reports –**

No Board comments.

**EXECUTIVE SESSION:**

Ms. Bartnik made a motion to enter into Executive Session pursuant to Colorado Revised Statute §24-6-402(4)(f), Personnel matters, change in title discussion and consideration for Will Dunn. Mr. Bergman seconded the motion. Motion passed unanimously. The Board entered into Executive Session at 3:48pm.

**The Board reconvened at 4:08pm**

A motion was made by Ms. Bartnik to change Will Dunn's title from Senior Manager of Clinical Services to Chief Clinical Officer effective January 1, 2022. Mr. Bergman seconded the motion. Motion passed unanimously.

RESOLVED to change Will Dunn's title from Senior Manager of Clinical Services to Chief Clinical Officer effective January 1, 2022.

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**Adjournment –**

There being no further business to come before the Board, Ms. Bartnik made a motion to adjourn the meeting. Mr. Bergman seconded the motion. Motion passed unanimously.

RESOLVED to adjourn the Regular Meeting of March 17, 2022 at 4:10pm.

Respectfully submitted,  
Secretary for the Meeting  
Sarah Braucht

Approved: Board of Directors

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