
RECORD OF PROCEEDINGS

Minutes of the Regular Meeting December 17, 2020

The Regular Meeting of the Eagle County Health Service District occurred on December 17, 2020 at 8:00 a.m.; at 1055 Edwards Village Blvd., Edwards, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado.

The following Directors were present and acting:

Attending Remotely:

Jeff Babb
Mark Bergman
Dan Smith
Dr. John "Chip" Woodland
Janet Bartnik

Also in attendance:

ECHSD Staff:
Jim Bradford, CEO/COO
Amy Gnojek, CEO/CFO
Steve Vardaman, Operations Manager
Will Dunn, Senior Manager of Clinical Services
Kevin Creek, Community Paramedic Supervisor
Katie Coakley, Communications Coordinator/PIO
Kim Nelson, Operations Specialist
Veronica Ross, Finance Manager
Scott Lindquist, IT Manager
Jennifer Cooley Follett, Accounting Clerk
Kate Byers-Contractor, Interim HR
Sarah Braucht, Office Coordinator
Lauren Barza, Paramedic Supervisor
Suzanne Ewing, Paramedic
Conor Moran, Paramedic
Cameron Moran, Paramedic
Greg Sawyer, Paramedic

Public:

None

**Call to
Order**

The Regular Meeting of the Board of Directors of Eagle County Health Service District was called to order by Director Babb on December 17, 2020 at 08:01 a.m. noting a quorum was present.

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Eagle County Health Service District Regular Meeting Minutes December 17, 2020

Consent Agenda

A minor edit to the minutes was noted. Motion made by Dr. Woodland to approve the November 19, 2020 Board Meeting Minutes and the Monthly Expenditures. Second by Ms. Bartnik. Motion passed unanimously.

RESOLVED to approve the November 19, 2020 Board Meeting Minutes with one minor edit and Monthly Expenditures.

OLD BUSINESS:

COVID Update -

Mr. Bradford said that he thinks the valley avoided a post-Thanksgiving spike of new covid cases and that preventative measures are working. Only a couple paramedic staff have tested positive with transmission occurring from off-duty activities. The vaccine arrived in the valley on Tuesday with the first paramedic shift receiving their vaccines today. It was determined to vaccinate field staff on the afternoon of the second day of their shift in case any side effects presented. Vail Health is taking the lead in administering vaccines to paramedic staff and other first responders, and the general public when the time comes. The District will help with staffing to assist with vaccinations at Vail Health as needed. Employees are strongly encouraged to receive the vaccine, but it is not a mandate. Results from an internal survey show that approximately 90% of the District staff members are willing to receive the vaccine. The vaccine will be one more layer of protection against the virus and a step in the right direction to get things back to normal. Mr. Bradford stated that once the full staff receives both doses of the vaccine, he might be willing to consider less stringent personal protective equipment.

ET3 Update -

Ms. Gnojek stated that the ET3 program is gaining momentum and the district submitted the Participation Agreement with the Centers for Medicare and Medicaid (CMS) this week. The district is taking a slow entry into this program and it is intended to test the water with treat-in-place first. The telehealth partner is CarePoint. The District is expecting a training rollout for staff in mid-January. Staff is eager to test out the program, but leadership is taking time to develop key partnerships. Ms. Gnojek commended the team on the collaboration to get ET3 up and off the ground with Mr. Creek doing much of the heavy lifting. Mr. Dunn is proud of how well Mr. Creek has represented the district and how much work he has put into developing this program. Mr. Dunn is optimistic that the District has a plan in place soon and that the District is on the forefront of this innovation. Mr. Creek said he was excited about the different ways of approaching patient care with ET3. There were challenges with telehealth this past spring at the beginning of the pandemic, so he is trying to rebuild trust with staff about ET3.

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NEW BUSINESS:

Executive/Operations Report –

Mr. Bradford stated that Ms. Nelson, Operations Specialist, will be retiring at the end of December after 26 years with the District. The District will contract with her through January to ensure a smooth transition. The Operations Specialist position has been posted internally and letters of interest are to be submitted by Monday December 21st. Additionally, the District is losing three paramedics over the next month, however one new paramedic is starting on Monday and another in early January. Ski and lodging reservations are strong in Vail and Beaver Creek, so it should be a busy holiday season. The District is well staffed through the holidays. The District is still working on a few items at the new Vail station and hope to be ready for Board members to tour it in mid to late January. The District has had some great speakers with the weekly lecture series. December's calls are about 10% less compared to 2019, however transfers are slightly up over the same time last year.

Executive/Finance Report –

Ms. Gnojek is trying to focus on employee connection and relations. Typical parties and volunteer projects are not happening this year due to COVID and the lack of personal connections between coworkers is taking its toll. A virtual holiday happy hour is planned for next Tuesday, December 22nd, as well as upcoming treats and employee appreciation items. Ms. Gnojek is working on a comprehensive data security plan with IT Manager, Mr. Lindquist. Ms. Coakley, Public Information Officer, is working diligently on public relations, in particular a community education plan around ET3. Ms. Byers with Human Resources is busy with recruiting and onboarding of new employees. Ms. Varela left the District in November, so job responsibilities and descriptions are being shifted around to evenly cover the workload. Ms. Braucht started last week as the new Office Coordinator.

Regarding the income statement, Ms. Gnojek stated that there are no concerns or modifications to the budget. The District is under on appropriated expenditures and there will be no budget amendments. The balance sheet is strong and the District is very financially stable. The 2021 budget is conservative and the district has weathered the financial covid concerns well.

Clinical - Mr. Dunn stated that the weekly lecture series has been successful. In the past, a day-long mini conference has been held. Mr. Dunn has been able to tap into nationally recognized speakers for these virtual presentations and the turnout has been higher than the previous in-person classes.

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Outreach - Mr. Creek stated the community paramedic program is getting busier. He wanted to commend the part time staff who have put in a lot of work and have recently been certified for the community paramedic program.

EXECUTIVE SESSION-

The Board adjourned for Executive Session at 8:45 a.m. to discuss 24-6-402(4)(g), C.R.S., consideration of any documents protected by the mandatory nondisclosure provisions of the Open Records Act and 24-6-402(4)(f), C.R.S., personnel matters regarding the Human Resources Manager position.

The Board reconvened at 9:37 a.m.

Mr. Smith made a motion to deny write-off requests. Ms. Bartnik seconded the motion. Motion passed unanimously.

RESOLVED to deny write-off requests.

Adjournment –

There being no further business to come before the Board, Dr. Woodland made a motion to adjourn the meeting. Mr. Smith seconded the motion. Motion passed unanimously.

RESOLVED to adjourn the Regular Meeting of December 17, 2020 at 9:37 a.m.

Respectfully submitted,

Secretary for the Meeting

Sarah Braucht

Approved: Board of Directors








